

Optimis and FOTO Plus (Ideal) Workflow

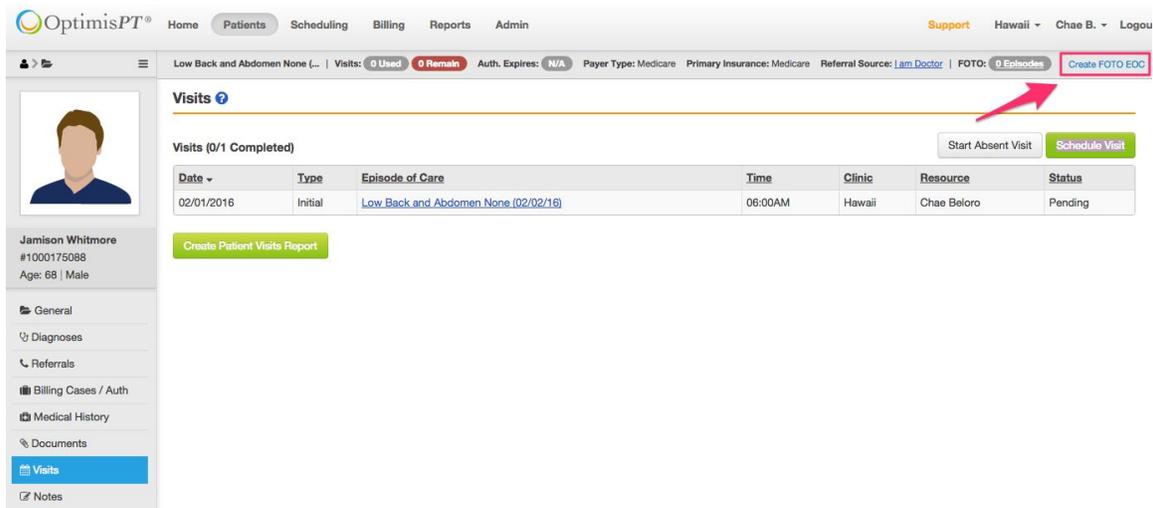
**Please contact your FOTO representative to obtain your “Optimis Specific” user name that will be placed in the Admin settings within Optimis. This is essential for allowing information to flow between Optimis and FOTO for all users within your practice.

Setting up your OptimisPT/FOTO Plus connection

1. In your admin level FOTO access, click on “Integration”
2. Copy the API Key
3. In Optimis, Click on the Admin Tab, then “Advanced” under Practice Settings
4. Click the FOTO tab and paste the FOTO API Key
5. Set FOTO Integration to “on” and enter your FOTO user name
6. If you are going to use FOTO’s registry for PQRS reporting, click “Hide PQRS” to “on”

Prior to Initial Eval

1. Obtain patient e-mail while inputting demographic data in Optimis
2. Create the EOC as usual
3. When scheduling the patient, R click and open a link in a new tab to put him/her on the schedule so that you can still have the EOC screen open
4. At the top of the EOC screen, click “create FOTO EOC”. This will open FOTO in a separate tab.



The screenshot shows the OptimisPT interface for a patient named Jamison Whitmore. The patient's information includes ID #1000175088, age 68, and male gender. The 'Visits' section shows one visit on 02/01/2016, which is an initial visit for 'Low Back and Abdomen None' at 06:00AM at the Hawaii clinic, with Chae Beloro as the resource and a pending status. A red arrow points to the 'Create FOTO EOC' button in the top right corner of the interface.

Date	Type	Episode of Care	Time	Clinic	Resource	Status
02/01/2016	Initial	Low Back and Abdomen None (02/02/16)	06:00AM	Hawaii	Chae Beloro	Pending

5. The patient information, including his/her insurance should automatically come up in FOTO. If it does, skip to Step 8. IF for any reason it doesn't, In FOTO, Click “Add Patient”



Support Staff Home

Navigation

- FOTO Home
- Support Staff Home
- Patient Activity
- Open Episodes
- Closed Episodes
- Clinician Activity
- Email Logs
- My Account
- Release Notes
- FOTO Resource Center
- Paper Surveys
- English
- Spanish
- PQRS
- FOTO, Inc.

optimis/default

Add Patient

- [Patient Activity/Add Patient](#)
- [Open Episodes](#)
- [Closed Episodes](#)
- [Clinician Activity](#)

Discharges w/Status
as % of Intakes by Clinic



Recent Patient Updates for Clinic

[View Recent Patient Updates](#)

Release Notes

Tuesday, 10pm Eastern, 12/29/2015, v1.8.4

Download: [FOOTNOTES – New & UPGRADE RELEASE December 29 2015](#)

- As you start to type in the patient's name, the demographic info from Optimis will show up to select



Create a New Patient

Use this form to create a new patient. If you are trying to open or update an episode for a patient who already exists, then please use the Patient Details screen found in Patient Activity.

Navigation

- FOTO Home
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Sign Up New Patient.

First Name:

Middle Initial:

Last Name:

Patient ID:

Gender: Male Female

Language:

Date of Birth: MM/DD/YYYY

E-mail:

External ID:

Continue creating patient episode.

Type the first and last name for this patient.

Type the first and last name for this patient in the appropriate box. Middle initial is optional.

Select	First Name	Middle Initial	Last Name	Patient ID	Email	Gender	Date of Birth	Language	Site	Alias
<input checked="" type="checkbox"/>	Jamison		Whitmore	318545	cbeloro+foto@optimispt.com	M	02/04/1947	en		

- Click the green + and then click "create"
- Enter the usual info in FOTO (Clinician, Body Part, Impairment) and click "create Episode"
- Click "Email Survey to...."

Successfully created patient episode 5543.

Episode Details for Whitmore, Jamison [318545] - Lumbar Spine

- Episode Details
- Audit Report

Activity								
Date Created	Activity	Activity Status	Date of Activity	Measure	Visit	Report		
						Open	Save	
2/2/2016	Intake Survey	Setup	2/2/2016		1			
<input type="button" value="Paper Entry"/> <input type="button" value="Continue"/> <input type="button" value="Show QR Code"/> <input type="button" value="Show Lobby Code"/>								
<input type="text" value="Email Survey to cbeloro+foto@optimispt.com"/>								

Proxy or Recorder Setting - INTAKE Survey Only

Intake survey completed by Patient

Surveys				
Survey	Type	Date Assigned	Date Started	Time Elapsed
Lumbar Spine	Intake	2/2/2016		
Demographics	Intake	2/2/2016		
PQRS Measure 154	Intake	2/2/2016		
PQRS Measure 131	Intake	2/2/2016		
Optional Demographics	Intake	2/2/2016		
Fear	Intake	2/2/2016		

10. The patient will receive an e-mail that looks like this:

Patient Inquiry <noreply@patient-inquiry.com> 6:11 AM (0 minutes ago)

to me

Hi Jamison,

The comprehensive evaluation that you will have to start your therapy treatment at optimis includes a computerized functional assessment that will help your clinician better understand your condition and how it impacts your quality of life. This information will help your clinician develop treatment goals with you and is an important part of your treatment.

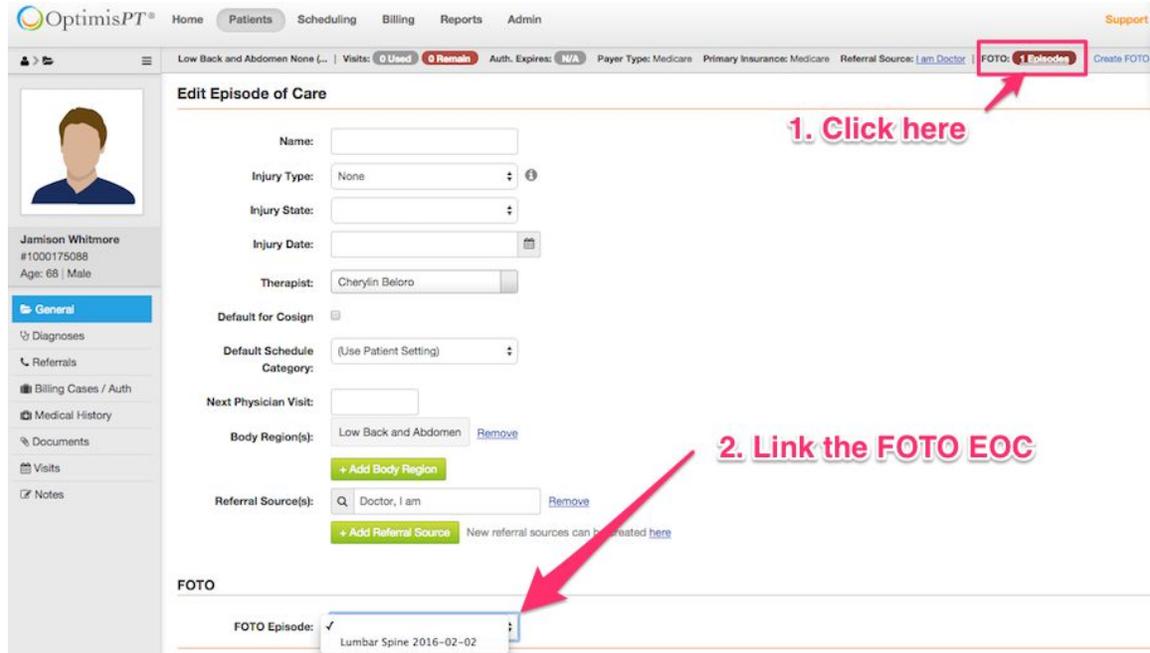
You have the option of completing the survey online prior to your first appointment, rather than in the clinic before your first treatment.

Please click the link below to take your survey.
<https://staging.fotoinc.com/RemoteSurvey.aspx?s=7143&r=7LEDXJUBP89K>

11. Once they complete the Assessment, the info will automatically flow back into Optimis, ready for when the patient is coming in for their IE.

Day of the Eval - Admin

- In the Optimis EOC, Click "1 Episodes" next to FOTO at the top of the screen. This will open up the Edit EOC section for you to select which FOTO EOC you want.



2. The “1 Episode” in red will change to a green “Claimed” in the EOC Screen. If you have created two different FOTO Episodes of Care, you will have the opportunity to add both at this time.

Day of the Eval – Therapist

1. When the therapist enters the IE, he/she will click on “Import”. This will pull the Outcome Measure(s), FLR Category and “current & Projected Goal Status” severity modifiers into Optimis. The PDF of the FOTO intake will also be sent to the “documents” section of the patient’s EOC.

